**Thank you for applying to the Student Projects Fund!**

You will be contacted by the Student Projects Chair to confirm that your application has been received.

Please ensure that all components of this application have been completed, and that an electronic copy is submitted to Jiwoo Oh, Student Projects Chair at [studentprojects@vusac.ca.](mailto:studentprojects@vusac.ca)

Ensure that all the components below are included; applications without all components will not be considered:

This completed application – contact and project information

**Requests greater than $2,000** 2-5 endorsements from members of the Victoria College Community

A completed price comparison form

Any additional files/documentation you consider relevant

You will receive an email with a time for an interview, which you must attend. At your interview, you will have the opportunity to speak on behalf of your project application, and may be asked questions from Committee members, to help determine whether your project aligns with the mandate of the Student Projects Fund.

Finally, once a decision has been made regarding your project, you will be informed by the Student Projects Chair of your funding status. Please remember that your project must pass through both the Student Projects Committee and VUSAC.

Again, if you have any questions at any point throughout this process, feel free to send them to Jiwoo at [studentprojects@vusac.ca](mailto:studentprojects@vusac.ca).

Please keep in mind that any changes to the Physical Space of any Victoria University Buildings must be approved by the Dean’s Office and Physical Plant Services ahead of time.

# Applicant Information

|  |  |
| --- | --- |
| **Name:** | **Student Number:** |
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| **Email:** | **Contact Phone Number:** |
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| **Year of Study:** | **Residence or Commuter (highlight/circle)** |
|  |  |
| **On behalf of (highlight/circle one):**  Club Levy Independent | |
| **Are you receiving funding anywhere else? (highlight/circle one):**  Yes, Complete Yes, Partial No | |

**What is your Project Proposal?**

**How will your Project improve student life and engagement at Victoria College (i.e. how will it benefit the Vic community?**

**Please provide an itemized breakdown of the funding you require. (for example, if you’re applying to fund a conference, identify how much money will be allocated towards: food, prizes, room rentals, gifts, etc)**

**What are the price points of the different components of your project? Provide alternative options at different price points, and provide the rationale guiding your decision and identify the option you are planning on purchasing.**

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| **Item** | **Price Point** | **Notes** | **Selected Option (select one)** |
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Applications requesting greater than $2,000 requires a minimum of **two** (maximum of five) peer endorsements. Endorsement forms may not be completed by a member of the Student Projects Committee.

# Endorser Information

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| --- | --- |
| **Name:** | **Student Number:** |
|  |  |
| **Email:** | **Contact Phone Number:** |
|  |  |
| **Year of Study:** | **Residence or Commuter (highlight/circle)** |
|  |  |
| **Who are you endorsing (applicant name)?** | **What project are you endorsing?** |

**Explain why you believe that this project would improve student life at Victoria College? How?**